

Test Information Distribution Engine (TIDE) Irregularity Request Types for ILEARN Biology ECA

AIR's TIDE system allows for Irregularity Requests to initiate action during events that impact a student's assessment attempt. **Only** CTCs, STCs, and NPSTCs can submit Irregularity Requests. Indiana Department of Education (IDOE) approval is needed for irregularity requests, as noted below. Additional guidance may be requested by contacting IDOE in advance of submitting the request.

Type of Irregularity Request	Description	Examples for Use	Submission of IDOE Testing Irregularity Report
RESET	Resetting a student's assessment restarts the opportunity (removing all responses within test segments).	A reset request may be submitted if Student A participated in a test using Student B's STN when Student B was absent. Now Student B needs his test reset to complete the test under the correct STN.	CTC must submit a <i>Testing Irregularity Report</i> to IDOE when this Irregularity Request is submitted in TIDE. IDOE approval is required. https://www.doe.in.gov/assessment/indiana-assessment-policies
INVALIDATION	Invalidating a student's assessment indicates a student's assessment was not a standardized, valid attempt. An invalidation cannot be reversed once indicated in the system. <i>Users should proceed with caution when submitting an invalidation irregularity request.</i>	An invalidation request may be submitted when there is a test security breach or the assessment is administered in a manner inconsistent with procedures outlined in the Test Administrator's Manual (TAM). CTCs or STCs may contact IDOE prior to taking this action for additional guidance.	CTC must submit a <i>Testing Irregularity Report</i> to IDOE when this Irregularity Request is submitted in TIDE. https://www.doe.in.gov/assessment/indiana-assessment-policies
RE-OPEN A TEST	Re-opens a test after it is expired. Students can only respond to unanswered items. Note: This request is generally only allowed for the English/Language Arts Performance Task segments due to the three-day expiration period.	A request to re-open a test may be submitted if a student becomes ill and is absent for one or more days or must travel for a family emergency during testing.	CTC must submit a <i>Testing Irregularity Report</i> to IDOE when this Irregularity Request is submitted in TIDE. IDOE approval is required. https://www.doe.in.gov/assessment/indiana-assessment-policies

<p>RE-OPEN A PREVIOUS TEST SEGMENT</p>	<p>Re-opens a previous test segment.</p> <p>Students can answer all items in the reopened segment.</p>	<p>A request to re-open a previous test segment would be submitted when a school or corporation technology issue hindered a student's ability to complete a test segment.</p> <p>Note: This only applies to the Mathematics Non-Calculator and Calculator segments of the <i>ILEARN</i> Mathematics tests.</p>	<p>CTC must submit a <i>Testing Irregularity Report</i> to IDOE when this Irregularity Request is submitted in TIDE.</p> <p>IDOE approval is required.</p> <p>https://www.doe.in.gov/assessment/indiana-assessment-policies</p>
<p>RE-OPEN A CURRENT TEST SEGMENT</p>	<p>Re-opens a test segment that a student submitted.</p> <p>Available only if the student has not yet started a new test segment.</p>	<p>A request to re-open a current test segment would be submitted when a school or corporation technology issue hindered a student's ability to complete a test segment.</p> <p>Note: This only applies to the Mathematics Non-Calculator and Calculator segments of the <i>ILEARN</i> Mathematics tests.</p>	<p>CTC must submit a <i>Testing Irregularity Report</i> to IDOE when this Irregularity Request is submitted in TIDE.</p> <p>IDOE approval is required.</p> <p>https://www.doe.in.gov/assessment/indiana-assessment-policies</p>
<p>REPORT A PROBLEM ITEM</p>	<p>Signifies that an item may not be functioning as intended within the test delivery system.</p>	<p>A report a problem item request would be submitted when a TA informs a CTC or STC that a test item is malfunctioning within the test delivery system.</p>	<p>A <i>Testing Irregularity Report</i> does not need to be submitted to IDOE.</p> <p>CTC or STC must submit an Irregularity Request in TIDE.</p>
<p>GRACE PERIOD EXTENSION (GPE)</p>	<p>Allows the student to review previously answered questions upon resuming a test or test segment after expiration of the pause rule. This appeal is only applicable to tests that have the pause rule enabled, such as the Non-Performance Task components of the <i>ILEARN</i> assessments.</p>	<p>A grace period request may be submitted if a student experiences a technical issue outside of the student's control which prevents him/her from returning to the test within 20 minutes.</p>	<p>CTC must submit a <i>Testing Irregularity Report</i> to IDOE when this Irregularity Request is submitted in TIDE.</p> <p>IDOE approval is required.</p> <p>https://www.doe.in.gov/assessment/indiana-assessment-policies</p>